

SECRET

CLANDESTINE SERVICE SUPPORT OFFICERS' MEETING

DDS Conference Room

21 July 1971

1. Present were:

25X1A



2. Items of interest at the DDP Staff Meeting:

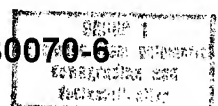
25X1A

25X1A
25X1A
25X1A

a. Sick List Mr. Karamessines reported that [REDACTED] is still in a coma. He said that [REDACTED] are coming along nicely and that [REDACTED] should be back at work Monday. He mentioned that [REDACTED] was taken to Fairfax Hospital yesterday for observation and that as of this morning [REDACTED] was feeling well and nothing acute is present. Later [REDACTED] said that [REDACTED] is having a gradual but slow improvement in his condition. 25X1A

b. FY'73 Budget Mr. Karamessines reported that he has had a first hearing in the Agency on the FY'73 budget and that the first indication is that CS would have a reduction in dollars based mainly on anticipated savings from decreased activities in Southeast Asia. There is indication that the cushion of contract slots might be reduced by [REDACTED] or so and that there would be a possibility of a modest rise in staff ceiling. 25X9
Mr. Karamessines said he has appealed the reduction in dollars and in contract slots and hopes his appeal will result in favorable action by the Executive Director-Comptroller.

SECRET



SECRET

c. Overseas Ceiling Positions Under Secretary of State Irwin in his capacity as Chairman of the Under Secretaries' Committee has addressed a letter to the Director informing him of the creation of an ad hoc working group whose purpose is to resolve existing conflicts in movement or distribution of overseas ceiling positions. Mr. Macomber has been designated the chairman of the ad hoc group and the Director has asked Mr. Karamessines to be the Agency representative on this group for the time being. [REDACTED]

25X1A

25X1A

d. Public Disclosures Mr. Karamessines said that with the printing of the Pentagon papers, the Kissinger trip to China and other such developments, we must exercise the greatest of care in any comments or reports which might be publicly printed. He emphasized that the dissemination of reports must receive particular attention to insure that they are only sent to those people who need to know.

e. Clandestine Service Accomplishments Mr. Karamessines said that the Service has performed extraordinarily in past weeks and that the Director and the White House know that the CS has done an incredibly wonderful job. He gave his congratulations to all involved in some recent acquisitions and in intelligence information of value. He particularly noted the contributions of our young female ex-CT who is [REDACTED] He mentioned another woman who has performed extraordinarily at [REDACTED]

25X1A

25X1A

f. Annual Report to PFIAB Mr. Karamessines mentioned that the Director must soon make his annual report to this Board and that MPS will be in touch with the divisions and staffs for details and items to be included. He feels this is an opportunity to put our best foot forward and cite really significant accomplishments since this is one of the few reports that has never been leaked to the newspapers.

25X1A

[REDACTED]

SECRET

3. Items of interest at the DDS Staff Meeting:

25X1A
25X1A

a. [REDACTED] Mr. Wattles said he had just heard from [REDACTED] is up and around at the hospital and hopes to be home in three to four days. He sent his thanks for all calls, cards and visits and is looking forward to visits when he arrives home.

25X1C

b. Commendation to OL Mr. Wattles passed on Colonel White's commendation to Logistics for the recent conversion and sale of excess, [REDACTED]

and compliments to all concerned" for a "very commendable performance."

25X1A

c. DDS for DIA Mr. Wattles announced that DIA has requested that we nominate someone to fill their top Support position. DIA wishes to have a civilian occupy the position on a long term basis, rather than a military man on a tour basis--their policy to the present, in order to assure continuity in their top management group. DIA wants a GS-16, and hopes to upgrade the position to GS-17 in the near future. Colonel White has noted that we should nominate only good people and only those who are interested in being considered for the job. [REDACTED]

25X1A

d. Agency Reduction in Strength Mr. Fisher commented on reductions in strength for the four years 1968 through 1971. Of the 1200 positions that have been eliminated, only 124 are professional positions. The remainder are divided between military (about 400) and clerical (about 600) positions.

25X1A

e. Security Clearances [REDACTED] commented on the Inter-departmental Committee established by the White House, chaired by Justice, to review Executive Order 10501. This is the law on classification and the safeguarding of classified information. The committee is active as the result of the release of the "Pentagon Papers." One thing the White House is coming down hard on is discontinuing clearances on people who no longer have the need to know. OS will take up this task within the Agency.


SECRET

f. Support Directorate Employees Who Have Signed Applications for Retirement During July 1971

25X1A	Civil Service:		OP	7/22/71
			OL	7/13/71
	CIARDS:		OF	7/1/71
			OC	7/27/71
			OC	7/31/71

4. Other items of interest:



25X1A

a. Retirement Date At our 7 July meeting we mentioned the new system of retirement dates (item 4.d.). We have since talked to  who explained some of the reasons for the new system of establishing the date of retirement on the birthday or the end of the pay period in which the birthday occurs. Prior to the 1970 amendment to CIARDS, a CIARDS annuity could not commence until the beginning of a month. This could mean that a person born on a first day of a month and retired on his birthday could be without pay or annuity for a full month. Therefore, Ben says the Office of Personnel established a policy of continuing a person in an on-duty status through the end of the month to avoid a no pay/no annuity situation. To be equitable they applied the same procedure to those persons who were to retire under the Civil Service Retirement Act. With the 1970 amendment to CIARDS it became possible to begin the annuity of a retiree on the day following his retirement. OP has therefore moved to this system and for administrative simplicity has no problems (and prefers) that a retiree's effective date be the end of the pay period in which his birthday occurs. Ben says despite the new rule they intend to honor any written commitment given to a prospective retiree involving an end-of-month retirement date.

25X1A

25X1A

25X1A

b. Delayed Health Insurance Claims At our 7 July meeting  recounted his experience with the Insurance Branch in claiming a health insurance item incurred more than two years before he made the claim. We talked to  on this and Ben tells us that while there is a technical two-year period within which health insurance claims should be made they have never refused to accept a delayed claim which is fully supported by receipts. Ben points out they are always prepared to accept delayed claims from people who have incurred expenses abroad, such as for a maternity case, when the employee for his own reasons wishes to bundle up all of his receipts and submit one claim after his return to Headquarters. Ben says the Insurance Branch would prefer that such cases be pouched in for settlement so as to keep the program as nearly as possible on a "pay-as-you-go" basis.

SECRET

c. Regularly Scheduled Overtime On 14 July 1971 Mr. Karamessines delegated to the Chief, OPSER the authority to designate those officers in the CS Divisions and Staffs who would be authorized to approve regularly scheduled overtime at Headquarters. (DDP retains the authority to designate officers who may authorize irregular or occasional overtime and the authority to concur in proposals for annual premium pay.)

d. Conference Rooms On the list of conference rooms handed out at the meeting of 7 July, the telephone number for WH conference room (item 490) should be changed from x6282 to x5549.

25X1A

e. Entertainment We call your attention to the change in [REDACTED] which states that the cost of meals or refreshments necessarily incurred as the only secure available means of providing cover for an operational meeting with nonofficial cover personnel may be allowed when specifically approved by an Operating Official or Head of Independent Office. This authority may not be redelegated.

f. Added Shuttle Service Beginning Thursday, 22 July 1971, a second limousine will be added to Route 3 (green sign) from Headquarters to New State and return. Service will be temporary, until 6 August 1971, to determine whether change should be permanent. New run will leave Headquarters at 0830 hours and hourly thereafter until departure of last trip at 1630 hours. Limousine will make last trip from New State at 1645 hours. The added service will be in addition to the regularly scheduled Route 3 limousine which operates on 60 minute interval beginning at 0900 hours.

g. Loss of Citizenship OGC sent a memorandum to the Director of Personnel on this subject dated 20 May 1971 and Harry Fisher passed it to [REDACTED] for dissemination to CS components since it does not seem to be a proper subject for a Support Bulletin. Bob has made copies which we have distributed to you today.

25X1A

h. Security Violations - June 1971 During June the CS incurred 11 violations as opposed to 12 in May. FE got 5; EUR got 3; NE, SB and TSD got 1 each. All others 0.